

SETNAYAN

LIVING MEMORIES



# The Complete Wedding Planner

*Eighteen Months to 'I Do'*

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THE WEDDING OF

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WEDDING DATE

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VENUE

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*“Set na ’yan.”*

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# How to use this planner

*Eighteen months sounds like a lot of time — until the legal paperwork, the fully-booked venues, and the guest list all arrive at once. This planner breaks the whole journey into clear countdown phases so nothing important sneaks up on you.*

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- ◆ **Work the phases in order.** Each phase is anchored to how many months remain before your wedding date. Start at whichever phase matches your timeline today — if you have fewer than 18 months, simply begin where you are and catch up on earlier tasks first.
- ◆ **Tick as you go.** Every task has a checkbox. Cost-bearing tasks show a realistic Philippine price range on the right so you can budget as you book.
- ◆ **Fill in the worksheets.** The trackers — budget, vendors, payments, guests, and legal documents — are yours to write in. Print this planner, or type directly into the lines on a tablet.
- ◆ **Mind the legal window.** The Marriage License has a 10-day posting period and is valid for only 120 days. Church certificates expire after about 6 months. The *4–2 Months* phase is the real deadline — treat it as immovable.

*All prices in this planner are real-world Philippine market estimates (Metro Manila, 2025–2026) for external vendors — money you pay suppliers directly. Provinces typically run 20–40% lower. Treat every figure as a starting range, not a fixed quote.*

# Our wedding at a glance

*The headline facts every vendor will ask for. Fill this in first — it anchors every decision that follows.*

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Partner 1

Partner 2

Wedding date

Ceremony type

Ceremony venue

Reception venue

Estimated guest count

Total budget

Theme / palette

Wedding hashtag

Coordinator

Coordinator contact

Maid of honour

Best man



## Budget overview

Catering and venue together eat 50–60% of almost every wedding budget — control those two and you control the whole thing. Always hold back a 10–15% contingency.

### What a Philippine wedding really costs

TIER	STYLE	GUESTS	REALISTIC ALL-IN
Practical	Intimate, budget-savvy vendors	~80-100	₱350,000 – ₱550,000
Mid	Where most couples land	~150	₱800,000 – ₱1,300,000
Premium	Hotel ballroom, top-tier suppliers	200+	₱1,500,000 – ₱3,500,000+

### Budget tracker

Set a target for each category, then log what you actually spend.

CATEGORY	BUDGET ₱	ACTUAL ₱	PAID?
Ceremony & church			
Reception venue			
Catering			
Coordinator / planner			
Photo & video			
Hair & makeup			
Bride attire			
Groom & entourage attire			
Florals & styling			
Cake & sweets			
Music & entertainment			
Host / emcee			
Lights & sound			
Invitations & stationery			
Transportation			
Wedding rings			
Legal & church fees			
Honeymoon			
Favours & gifts			
Contingency (10–15%)			
<b>TOTAL</b>			

# The 18-month plan

Phase by phase, from first decisions to 'I do'. Cost-bearing tasks show a real-world Philippine price range.

## 18-12 MONTHS BEFORE

### Foundations

The big, date-defining decisions — and the vendors that book a year or more ahead.

#### Decisions to make (free)

- Agree on the wedding **type** (church / civil / garden / destination) and rough guest count
- Set a **total budget** and who pays for what (couple, parents, sponsors)
- Shortlist **2–3 candidate dates** — keep flexibility; venues book fast
- Draft a **preliminary guest list** (it only ever grows — start lean)
- Choose your **wedding party**: maid of honour, best man, bridesmaids, groomsmen

#### Book the date-defining vendors

- Ceremony venue / church** — reserve the date & slot ₱5,000 – ₱20,000  
*Cathedrals & landmark churches run higher*
- Reception venue** — confirm same-day availability & catering rules ₱30,000 – ₱500,000+
- Coordinator / planner** — on-the-day or full planning ₱15,000 – ₱150,000+
- Photographer & videographer** — top names book a year+ ahead ₱30,000 – ₱350,000+
- Caterer** (per head) — if not in-house at the venue ₱650 – ₱3,000 / head

#### Start the legal paper trail

- Request **PSA CENOMAR** (Certificate of No Marriage Record) for both ₱210 each
- Request **PSA Birth Certificate** for both ₱155 each
- Ask your parish for its **complete requirements list & timeline**  
*Every parish differs — get this in writing early*

## 12-9 MONTHS BEFORE

### Look & feel

Lock the style, the glam, and the suppliers that shape how the day looks and sounds.

- Lock the **theme, palette & overall style** (build a mood board)
- Book **hair & makeup artist (HMUA)** — trial can come later ₱8,000 – ₱80,000
- Order / commission the **wedding gown** — custom needs 6–9 months of fittings ₱15,000 – ₱250,000+
- Decide **entourage attire** & where everyone gets theirs ₱2,000 – ₱8,000 / pax

<input type="checkbox"/>	Book the <b>host / emcee</b>	₱10,000 – ₱40,000
<input type="checkbox"/>	Book <b>ceremony music</b> (string quartet, choir, soloist)	₱10,000 – ₱40,000
<input type="checkbox"/>	Book <b>reception music</b> (band, DJ, or mobile bar with sound)	₱15,000 – ₱80,000
<input type="checkbox"/>	Book the <b>florist / stylist</b> for ceremony & reception	₱30,000 – ₱400,000+
<input type="checkbox"/>	Reserve <b>hotel room blocks</b> for out-of-town guests	₱3,500 – ₱12,000 / night
<input type="checkbox"/>	Start the <b>honeymoon plan</b> — especially if it needs visas or peak-season booking	₱30,000 – ₱400,000+
<input type="checkbox"/>	Finalise & personally invite your <b>principal sponsors</b> (Ninong & Ninang) <i>They sign your marriage contract</i>	

#### 9 - 6 MONTHS BEFORE

## The details take shape

*Firm up the guest list and book the supporting cast.*

<input type="checkbox"/>	Finalise the <b>guest list</b> & collect complete contact details	
<input type="checkbox"/>	Design & send <b>Save-the-Dates</b>	₱0 – ₱200 / pc
<input type="checkbox"/>	Order the <b>wedding cake</b>	₱8,000 – ₱40,000
<input type="checkbox"/>	Book a <b>photobooth</b>	₱10,000 – ₱30,000
<input type="checkbox"/>	Book <b>lights &amp; sound</b>	₱20,000 – ₱80,000
<input type="checkbox"/>	Book <b>bridal car / transportation</b>	₱8,000 – ₱30,000
<input type="checkbox"/>	Order the <b>wedding rings</b> — engraving takes time	₱15,000 – ₱150,000+
<input type="checkbox"/>	Book <b>groom &amp; groomsmen attire</b> (barong / suit)	₱5,000 – ₱40,000
<input type="checkbox"/>	Begin the <b>pre-marriage seminar / Pre-Cana</b> if required	₱0 – ₱3,000
<input type="checkbox"/>	Choose <b>secondary sponsors</b> (candle, veil, cord) & <b>bearers</b> (ring, coin, bible)	

#### 6 - 4 MONTHS BEFORE

## Build the machine

*Put the moving parts together — invitations, fittings, and the run of show.*

<input type="checkbox"/>	Design & order <b>invitations</b> (and separate sponsor / entourage invites)	₱80 – ₱500 / pc
<input type="checkbox"/>	Book the <b>preup / engagement shoot</b> — often bundled with your photo package	₱15,000 – ₱50,000
<input type="checkbox"/>	First <b>gown fitting + makeup trial</b> <i>Usually included in the vendor package</i>	
<input type="checkbox"/>	Choose <b>favours</b> for guests	₱30 – ₱150 / pc
<input type="checkbox"/>	Finalise the <b>reception flow / timeline</b> with your coordinator	
<input type="checkbox"/>	Pick your <b>songs</b> : processional, recessional, first dance, parents' dances	
<input type="checkbox"/>	Apply for <b>time off / leave</b> from work for both of you	



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- Begin **canonical interview** scheduling with your priest  
*Catholic requirement*
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#### 4 - 2 MONTHS BEFORE

## Legal crunch time

*The single most time-sensitive window in a Philippine wedding. Miss it and the date is at risk — treat these deadlines as immovable.*

- Apply for the Marriage License** at the LGU where either of you resides ₱100 – ₱500  
*10-day mandatory posting period; valid 120 days nationwide — time it carefully*
  - Bring: PSA birth certificates, CENOMAR, valid IDs, proof of pre-marriage seminar
  - Submit **church requirements** to your parish  
*Now pull the 6-month-valid baptismal & confirmation certificates*
  - Confirm **church banns** are posted
  - Pay your **church wedding fee / package** ₱8,000 – ₱30,000
  - Finalise & **send invitations** (~6–8 weeks out; RSVP deadline ~2–3 weeks before)
  - Second **gown fitting**
  - Buy **gifts** for your wedding party & parents ₱500 – ₱3,000 / person
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#### 2 MONTHS - 1 MONTH BEFORE

## Tightening up

*Chase the loose ends and confirm every detail in writing.*

- Chase **RSVPs** — follow up with non-responders personally
  - Build the **final seating chart** once headcount firms up
  - Hold **final vendor meetings** — confirm arrival times, deliverables, balances due
  - Give the photo/video team your **shot list & must-have moments**
  - Give the host the **program script, names & pronunciations**
  - Final attire fittings** — no more weight-changing plans after this
  - Trial run** of hair & makeup if you haven't yet
  - Write your **vows** and any **speeches**
  - Confirm the **honeymoon**: bookings, tickets, visas, passports valid 6+ months
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#### 2 WEEKS BEFORE

## Final confirmations

*Everything is booked — now make sure everyone shows up where and when they should.*

- Reconfirm every vendor** in writing: date, call-time, address, contact, balance
  - Deliver the **final headcount** to caterer & venue (usually the contractual deadline)
  - Hand the coordinator the **master timeline** & emergency contact sheet
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- Distribute **call-times & roles** to the entire entourage

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- Prepare **cash envelopes** for tips & balances, labelled per vendor ₱500 – ₱3,000 / vendor

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- Assemble the **wedding-day emergency kit** ₱1,000 – ₱3,000  
*Sewing kit, meds, safety pins, stain remover, blotting paper, snacks, chargers*

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- Break in your wedding shoes** at home

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- Confirm the **officiant's fee** & church donation

#### 1 WEEK BEFORE

## Hands off the wheel

*Delegate everything so that on the day you answer zero questions.*

- Attend the **wedding rehearsal** + rehearsal dinner

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- Hand over **rings, marriage licence & documents** to the coordinator or a trusted person

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- Pack** for the wedding night & honeymoon

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- Pre-pay or pre-pack **all vendor balances & tips**

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- Final **beauty prep** (nails, grooming — schedule for 1–2 days out)

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- Confirm the **officiant holds the marriage licence** if required in advance

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- Delegate day-of point-people** for every vendor & family question

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- Rest, hydrate, and avoid anything new (food, products, activities)

#### THE FINAL STRETCH

## Day before · wedding day · after

*Be present. The planning is done — now live it.*

### The day before

- Lay out **everything**: attire, shoes, accessories, documents, rings, vows

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- Confirm **morning prep meals** are arranged

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- Have an **early night** — no late-night stress

### Wedding day

- Eat a real **breakfast**

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- Hand the day to your **coordinator** — your only job is to be present

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- Ensure the **marriage contract is signed** by you, your spouse, the officiant & sponsors

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- Be in the moment.

### After the wedding

- Settle the **balance & tips** for any pay-after vendors



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- Claim your **PSA-registered Marriage Certificate** (follow up a few weeks later) ₱210

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  - Begin **name-change documents**: PSA › IDs › bank › SSS/PhilHealth/Pag-IBIG › passport ₱150 – ₱1,000 / agency

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  - Write & send **thank-you notes**

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  - Rate your vendors** & preserve photos/videos when they arrive



# Legal & church document tracker

*The paperwork is cheap — but the validity windows are unforgiving. Track every date.*

REQUIREMENT	TYPICAL FEE	DATE DONE	VALID FOR
PSA Birth Certificate (both)	₱155 each		—
PSA CENOMAR (both)	₱210 each		—
Valid government IDs (both)	—		—
Marriage License (LGU)	₱100 – ₱500		120 days
Pre-Marriage Seminar / Counselling	₱0 – ₱3,000		—
Baptismal Certificate ‘for marriage’	₱100 – ₱300		~6 months
Confirmation Certificate ‘for marriage’	₱100 – ₱300		~6 months
Canonical Interview	church donation		—
Marriage Banns posted	included		—
Church Wedding Fee / Package	₱8,000 – ₱30,000		—
Parental Consent / Advice (if 18–25)	varies		—
PSA Marriage Certificate (after wedding)	₱210		—

*The Marriage License is the immovable deadline. Apply 4–2 months out: it needs a 10-day posting period before release and then stays valid for exactly 120 days. Pull church certificates no earlier than ~6 months before — they expire.*









